

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Tourism Promotion- Participation in Residential Programme on “Developing Competencies of Executive Secretaries, Personal Assistants & Office Staff for Better Performance” at Manali during 18th to 22nd July, 2011 - Permission to certain members of staff - Orders Issued.

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YOUTH ADVANCEMENT, TOURISM AND CULTURE (PMU) DEPARTMENT

G.O.Rt.No. 597

Dated 24-06-2011.
Read the following:-

1. From the Director & Head, National Productivity Council, New Delhi, Lr.No. HR/PAPS/57/2011, Dated 18-04-2011.
2. G.O.Rt.No.595, YAT & C (PMU) Department, Dt.24.06.2011.

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O R D E R:-

In the letter read above, the Director & Head, National Productivity Council, New Delhi has informed that the programme for “Developing Competencies of Executive Secretaries, Personal Assistants & Office Staff for Better Performance” at Manali during 18th to 22nd July, 2011 and requested to participate in the above said event and also informed that the programme fee is Rs.32,500/- + Service Tax for each participant.

2. Government after careful examination of the matter hereby accorded permission to Sri G. Satyanarayananacharyulu, Deputy Secretary to Government, YAT & C Department, Sri Y. Satyanarayana, Escort Officer, YAT & C (PMU) Department and Sri N. Rama Krishna, Private Secretary, YAT & C Department to Participate in Developing Competencies of Executive Secretaries, Personal Assistants & Office Staff for Better Performance at Manali during 18th to 22nd July, 2011.
3. The period of absence of Sri G. Satyanarayananacharyulu, Deputy Secretary to Government, YAT & C Department, Sri Y. Satyanarayana, Escort Officer, YAT & C (PMU) Department and Sri N. Rama Krishna, Private Secretary, YAT & C Department in connection with the above event including the journey time will be treated as on duty.
4. The expenditure in respect of Sri G. Satyanarayananacharyulu, Deputy Secretary to Government, YAT & C (OP) Department, Sri Y. Satyanarayana, Escort Officer, YAT & C (PMU) Department and Sri N. Rama Krishna, Private Secretary, YAT & C (OP) Department shall be met from the available budget of the YAT & C (OP/PMU) Department under the relevant Head of account.

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5. Initially an amount of Rs.30,000/- will be released from the Permanent Advance Account as advance to the above three Officers, for the purpose to be recouped claiming from respective Head of Account from the YAT & C (OP) Department.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

JAYESH RANJAN
SECRETARY TO GOVERNMENT (T)

To
The Individuals.
The Assistant Secretary to Government and Drawing and Disbursing Officer,
YAT & C Department.
The Deputy Pay & Account Officer, Secretariat Branch, Hyderabad.

Copy to:

The YAT & C (PMU-Claims) Department.
The YAT & C (OP-Claims) Department.
SF/SC.

//Forwarded :: By Order//

SECTION OFFICER